

# **WILLIAM CAREY UNIVERSITY**

## **MEGHALAYA, INDIA**

### **William Carey University Research Guidelines**

#### **Guidelines for Academic Integrity**

These guidelines are being adopted by the Research Advisory Committee, William Carey University, Meghalaya, India in consonance with the **UNIVERSITY GRANTS COMMISSION NOTIFICATION, UNIVERSITY GRANTS COMMISSION (PROMOTION OF ACADEMIC INTEGRITY AND PREVENTION OF PLAGIARISM IN HIGHER EDUCATIONAL INSTITUTIONS) REGULATIONS, 2018, dated**, New Delhi, the 23rd July, 2018. These guidelines may be amended as and when required.

These guidelines are being adopted by the Research Advisory Committee, William Carey University, Meghalaya, India with the following objectives/purposes: -

- To create awareness about responsible conduct of seminar attendance, project submission, field research, field trips, thesis, dissertations, paper publication and overall promotion of academic integrity, transparency, spirit of mutual cooperation and collaboration and prevention of misconduct including plagiarism in academic writing among student, scholar, faculty, researcher and staff.
- To establish institutional mechanism through education and training to facilitate responsible conduct of seminar attendance, project submission, field research, field trips, thesis, dissertations, paper publication and overall promotion of academic integrity, transparency, spirit of mutual cooperation and collaboration and prevention of misconduct and deterrence from plagiarism.

The following guidelines are to be considered and strictly adhered to at times of seminar attendance, project submission, field research, thesis, dissertations, paper publications and any other matter related to research in William Carey University, Meghalaya, India.

1. Doctoral Scholar and or Supervisor allocation should be done in an equitable manner as per the faculty qualifications and as is practicable under the given circumstances.
2. Doctoral research is considered a joint research between the scholar and supervisor hence concerted efforts must be made in every department to promote mutual goodwill, cooperation and collaboration.
3. Prior permission of the Research Coordinator shall be taken by student, scholar, faculty, researcher and staff of the William Carey University, Meghalaya, India before proceeding to attend Seminar/Conference/Workshop. Etc.
4. Accompanying faculty to Seminar/Conference/Workshop. Etc is responsible to acquire attendance certificates for all the accompanying student/scholar of the William Carey University, Meghalaya, India, in case certificates are not disbursed by the institution/department organizing such academic events.
5. In case of utilizing the PhD Proposal and or any matter mainly developed by the scholar/student, for any other fund related activities the supervisors/members of the faculty concerned shall discuss threadbare the outcomes with the concerned scholar/student. This is required to promote goodwill, trust, mutual cooperation between the supervisors/members of the faculty concerned and the concerned scholar/student. This is utmost required for the success of the plan/project/research at hand.
6. Supervisors/members of the faculty should avoid publishing papers as single authors based on research topics of their scholar/student.
7. While publishing papers related to the Doctoral Research the following are to be adhered to in case of scholar/student:
  - a. The first author of any such publication will be the concerned scholar/student.
  - b. If the paper presented/research conducted by the scholar/student is derived from the thesis, the name of the supervisor should be mentioned as an author but not as the first author.
  - c. In some exceptional cases the supervisor concerned can waive the concerned scholar/student this right if s/he so desires, then in such cases the concerned scholar/student is the single author of such publication.
  - d. If the paper presented/research conducted by the scholar/student is a different topic from the thesis the name of the supervisor should not be

mentioned because it has nothing to do with the research completed under the guidance of the supervisor.

- e. Only matters related to research may be made via the following email: [wcu\\_research\\_section@hotmail.com](mailto:wcu_research_section@hotmail.com) to the WCU Research Cell/Research Coordinator.
- f. Prior to the submission of the Six Monthly Report of the Doctoral scholar the Supervisor shall read carefully the printed matter on the Six Monthly Report Format and check all the details being submitted by the Doctoral scholar.
- g. In cases of inter-disciplinary research Co-Supervisors shall be allocated as per requirement.