



William Carey University

Shillong - Meghalaya - India

Please enclose the following documents:

1. Self attested photo copy of Class X mark sheet
2. Self attested photo copy of Class XII mark sheet
3. Self attested photo copy of Graduation mark sheet (if applicable)
4. Self attested photo copy of Copy of lost / destroyed mark sheet, if available
5. Self attested photo copy of Proof of identity i.e. Aadhaar Card
6. An Affidavit (Specimen enclosed) in original, on Non-Judicial Stamp Paper of the value as prescribed in the Domicile State of the applicant duly notarized

Date/...../.....

.....
Signature of the student

To be executed on Non – judicial Stamp Paper of Rs. 50/- and to be notarized

AFFIDAVIT FOR ISSUE OF DUPLICATE MARKSHEET

I,

Father's Name

Mother's Name

Resident of

.....

Enrolment No

Course

Semester / Year

do hereby solemnly affirm as under:

1. That I have lost my mark sheet issued from William Carey University, Shillong & request the University to issue duplicate mark card.
2. I undertake that if my lost mark sheet is found, I shall return the same to the University.
3. I undertake that in case someone misuses my lost mark card, I shall be solely responsible for the same.

Deponent

I above named deponent do hereby solemnly verify that the contents of my above affidavit are true & correct within my knowledge & belief and nothing has been concealed.

Deponent

Verification

Signed and verified at on this Day of Year 20.....